

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Section 4.246 of the Los Angeles Administrative Code, pertaining to Deductible Absences, to provide clarifying and updated language.

**THE PEOPLE OF THE CITY OF LOS ANGELES  
DO ORDAIN AS FOLLOWS:**

Section 1. Section 4.246 of Article 1, Chapter 6, Division 4 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

**Sec. 4.246. Deductible Absences.**

In computing the accrual of monthly vacation credits, as provided herein, deduction shall be made for:

1. All uncompensated absences without leave and disciplinary suspensions.
2. That portion of absences in excess of:
  - (a) An aggregate of 240 unpaid hours in any one service year, on leave for reasons personal to the employee (approved uncompensated leaves of absence/time off).
  - (b) An aggregate of 720 hours of paid sick leave in any one service year.
  - (c) An aggregate of 720 hours cumulating all absences on paid sick leave and all unpaid absences personal to the employee in any one service year (a combination of 2(a) and (b) above).
3. All uncompensated time off in excess of 360 hours on Workers' Compensation State Rate during any one service year.
4. All periods during any service year in which an employee is an intermittent employee as defined by Section 4.110(b) of this Code or the applicable Memorandum of Understanding.

Provided, that in accordance with California Military and Veterans Code Section 3.95(d), no period of absence on military leave for the performance of ordered military duty shall be considered an absence for the purpose of this Article.

Sec. 2. This ordinance shall be operative upon publication, pursuant to Charter Section 252(g).

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy, either in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records.

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By   
VIVIENNE SWANIGAN  
Assistant City Attorney

Date 1/6/22

File No. \_\_\_\_\_

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The Clerk of the City of Los Angeles hereby certifies that the foregoing ordinance was passed by the Council of the City of Los Angeles.

CITY CLERK

MAYOR

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Ordinance Passed \_\_\_\_\_

Approved \_\_\_\_\_